

SUPERIOR COURT OF ARIZONA - MARICOPA COUNTY

EMPLOYMENT OPPORTUNITY

Employees of the Superior Court, Justice Courts and court departments are employees of the judicial branch. Positions in the court system may be in the classified service subject to the Judicial Merit System Resolution and Rules. Court employees, however, receive the same benefits as County employees.

OPEN COMPETITIVE

**SPANISH/ENGLISH COURT INTERPRETER I OR COURT
INTERPRETER TRAINEE**

**POSITIONS AVAILABLE WITH THE SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY, OFFICE OF THE COURT
INTERPRETER, LOCATED AT 101 W. JEFFERSON, PHOENIX**

- RECRUITMENT DATES:** Monday, December 7, 1998 - ***NO ANTICIPATED CLOSING DATE***
- SALARY:** COURT INTERPRETER I: Up to \$38,230 Annually
COURT INTERPRETER TRAINEE: \$24,918 - \$31,137(midpoint) Annually
- QUALIFICATIONS:** These positions require comprehensive knowledge of English and Spanish as it is written and spoken appropriately, and the ability to perform all modes of interpreting and sight translation. The minimum level of education and experience to qualify is: COURT INTERPRETER I: Six months as a Court Interpreter Trainee or two years of paid, professional experience interpreting in English and Spanish. NOTE: ACCEPTABLE EXPERIENCE IS PROFESSIONAL CONFERENCE OR FORMAL INTERPRETING EXPERIENCE. COURT INTERPRETER TRAINEE: Successful completion of college level course work (preferably at least four courses at the 300 level or above) demonstrating a high degree of proficiency in English and Spanish.
- ESSENTIAL JOB TASKS:** Interprets simultaneously and consecutively from English to Spanish and Spanish to English during interviews, hearings and court proceedings; makes oral translations during interviews, hearing and court proceedings of documents such as court petitions, reports, notices and agreements; translates from Spanish to English and English to Spanish written materials such as court orders, notices, petitions, legal documents, trial documents and agreements.
- SELECTION PROCEDURE:** The Superior Court Human Resources Department reserves the right to admit to the exam process only those candidates who are considered the most highly qualified. Those selected will be required to pass a written exam. Upon successful completion of the written exam, candidates will be referred for an oral interpreting evaluation. This phase of the selection process will determine each candidate's ability to perform sustained simultaneous and consecutive interpreting as well as sight translation. Appointment to a position is contingent upon passing both phases of the evaluation process.
- APPLICATION PROCESS:** **REQUIRED APPLICATION FORM AND COURT INTERPRETER SUPPLEMENTAL INFORMATION FORM MUST BE REQUESTED FROM AND SUBMITTED TO:**
- SUPERIOR COURT HUMAN RESOURCES
EAST COURT BUILDING – LAW LIBRARY, 3RD FLOOR
101 WEST JEFFERSON, PHOENIX, AZ 85003-2205
ATTENTION: BRYAN BLACKMAN
Telephone: (602) 506-0152 - Fax: (602)-506-2280
To arrange for a reasonable accommodation under the Americans with
Disabilities Act (ADA) please call (602) 0151. TT# (602) 506-3100**

IT IS THE POLICY OF THE SUPERIOR COURT OF MARICOPA COUNTY
NOT TO DISCRIMINATE IN EMPLOYMENT OR THE PROVISION OF SERVICES
AN EQUAL OPPORTUNITY EMPLOYER

ANNOUNCEMENT NUMBER: 102802.LBS-7
RECRUITMENT ABBREVIATION CODE: CTINTP

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